

Minutes of Sweetser Town Council
May 11, 2023

- I. The meeting was called to order by Kyle Taylor at 7:00 pm; the roll was called as follows:

Roll Call:

Charles Myers-Present

Matt Stewart-Present

Travis LeMaster-Present

Kyle Taylor-Present

Chuck Briede-Present

The roll was followed by the Pledge of Allegiance and a prayer.

II. **Minutes**

After discussion, Travis LeMaster made a motion to approve the minutes of the April 27, 2023, meeting as written. Matt Stewart seconded the motion.

Charles Myers-Aye

Matt Stewart-Aye

Travis LeMaster-Aye

Kyle Taylor-Aye

Chuck Briede-Aye

III. **Bills**

After discussion, Matt Stewart made a motion to approve the Bills Docket of May 11, 2023, as submitted. Travis LeMaster seconded the motion.

Charles Myers-Aye

Matt Stewart-Aye

Travis LeMaster-Aye

Kyle Taylor-Aye

Chuck Briede-Aye

IV. **Public Forum**

- No comments

V. **Department Reports**

Police Department – Marshal Ryan Hornback was in attendance.

- Ryan:
 - Reported 155 calls in the period; year-to-date there have been 1,362 calls

Maintenance Department – Operations Manager Patrick Kendall was in attendance.

- Patrick reported:
 - The National Pollutant Discharge Elimination System (NPDES) permit renewal application that is due by June 30, 2023, is close to completion.
 - Thomas Lane is performing at a high level.
 - He has been in contact with a prospect for the third full-time maintenance position.
 - Most of the Hometown Hero banners have been reinstalled.
 - He is preparing for the annual flag display.
- Chuck reminded Patrick that the new house being constructed on Maple Street will need an inspection prior to tapping into the sanitary system.
- Patrick suggested the council consider amending the sewer use ordinance to require the installation of a backflow prevention device for new customers.
- Chuck said there is a stop sign down on Meridian.

Parks Department—President Steve Kelley was in attendance.

- Steve reminded the council that the Oak Hill Students would be performing the trail clean-up on May 23 and that he was looking for volunteers to assist them.

VI. Continuing Business

- Kyle reported that we are waiting to hear from Steve Brock for the next steps in the Office of Community and Rural Affairs (OCRA) grant application process.
- The Town of Sweetser Social Media Policy matter was tabled.
- Clerk is still working on details for obtaining and using a town credit card. After discussion, matter was tabled. Kyle recommended that we also investigate obtaining a debit card to be used with a separate bank account.
- USI Consultants requested the town's most recent CCMG project close-out documents. Chuck provided them to the clerk, and he forwarded them to Beth Johnson of USI.
- Chuck resumed discussion of road patching that could be done prior to the next CCMG paving project.
- The council resumed consideration of donating the old council chamber chairs to the Pleasant Township Volunteer Fire Department.

After discussion, Chuck Briede made a motion to declare the old council chamber chairs surplus property and donate them to the Pleasant Township Volunteer Fire Department. Charles Myers seconded the motion.

Charles Myers-Aye
Matt Stewart-Aye
Travis LeMaster-Aye
Kyle Taylor-Aye
Chuck Briede-Aye

- Kyle asked the council if it was okay for him to proceed with obtaining appraisals of the Church Street property. Council okayed him to proceed.
- Matt said he would like to see the dog park field be leveled to make it more functional for various events.

VII. New Business

- Patrick recommended the town consider purchasing a backhoe. Matter tabled pending obtaining quotes.
- Clerk reported that the State will be conducting an audit of the town finances in 2023. Date of the audit has not yet been determined.

VIII. Adjournment

There being no further business before the council, the meeting was adjourned at 7:55 pm.

Respectfully Submitted,
John Potter

